


MEMORANDUM

LOUISVILLE METRO POLICE DEPARTMENT

GREG FISCHER
MAYOR

STEVE CONRAD
CHIEF OF POLICE

TO: All Personnel

FROM: Steve Conrad 
Chief of Police

DATE: May 28, 2020

**RE: State of Emergency—Off-Days, 12-Hour Shifts, Uniforms, and
Vacation Requests
Special Order #20-027**

The current State of Emergency remains in effect. To ensure we continue to have the appropriate levels of staffing during COVID-19 and civil unrest, the following will apply to all sworn personnel:

- Effective immediately, all off-days are canceled.
- All sworn members will report to work in a Class A, Class B, or Class C uniform along with riot gear available.
- No additional vacation requests will be approved.
- All members will be working 12-hour shifts until further notice.

All members having computer access are responsible for reading, understanding, and acknowledging receipt of this Special Order, using the PowerDMS Document Management System. Members without computer access will continue to sign an accountability roster, as they have in the past.

All commanding officers will ensure their personnel are made aware of this information.

This Special Order will be posted in each division, section, or unit for a period of ten (10) days. Please refer any questions through the appropriate chain of command.