


# MEMORANDUM

LOUISVILLE METRO POLICE DEPARTMENT

GREG FISCHER  
MAYOR

STEVE CONRAD  
CHIEF OF POLICE

**TO: All Personnel**

**FROM: Steve Conrad**   
**Chief of Police**

**DATE: March 23, 2020**

**RE: Non-Essential Business Restrictions During the COVID-19  
Pandemic  
Special Order #20-010**

On March 6, in response to the current COVID-19 situation, Governor Beshear signed an Executive Order declaring a state of emergency.

On March 22, the Governor ordered all in-person retail businesses that are not life-sustaining are ordered to close effective Monday, March 23, 2020, at 8:00 pm. Life-sustaining retail businesses include grocery/food stores, warehouse clubs/supercenters, pharmacies, banks/credit unions/financial services, hardware/building material stores, auto parts stores/repair shops, gas stations, and pet/supply stores. Retail businesses that are not life-sustaining may provide local delivery and curbside service of online or telephone orders.

Retail businesses that remain open must follow, to the fullest extent practicable, social distancing and hygiene guidance from the Centers for Disease Control (CDC) and the Kentucky Department of Public Health, including:

- Ensuring physical separation of employees and customers by at least six (6) feet, when possible.
- Ensuring employees practice appropriate hygiene measures, including regular, thorough handwashing.
- Regularly cleaning and disinfecting frequently touched objects and surfaces.
- Ordering sick individuals to leave the premises.

The failure to do so is a violation of this order and could subject the business to closure.

All prior Executive Orders remain in full force and effect, except to the extent they conflict with this order. All carry-out, delivery, and drive-thru food and beverage sales may continue, consistent with the March 16, 2020 Order of the Cabinet for Health and Family Services and the Department of Public Health and the March 19, 2020 Order of the Public Protection Cabinet.

Consistent with Kentucky Revised Statute (KRS) 39A.100(1)(h) and (3), nothing in this order should be construed to interfere with the lawful sale of firearms and ammunition. Any businesses engaged in the lawful sale of firearms and ammunition must follow the CDC and Kentucky Department of Public Health social distancing and hygiene recommendations referenced above or the business could be subject to closure.

Within Louisville Metro, enforcement of the above orders rests primarily with our Department of Public Health and Wellness.

*The Department of Public Health delegates to local health departments the authority to take all necessary measures to implement this Order.*

What should an officer do if he/she witnesses a business operating in contradiction to these orders or the officer receives a complaint from a citizen about such a violation?

1. Inform the complainant to call 311 to report the infraction. A ticket will be created and directed to the Department of Public Health and Wellness.
2. The officer should call MetroSafe to report the issue.

If an officer has any other related issues, the Department of Public Health and Wellness may be reached at (502) 574-6650.

As stated above, the enforcement of this order shall rest with the Department of Public Health and Wellness. The Department of Public Health and Wellness may delegate this authority to other agencies.

If, while on-scene, the Health Department requests police assistance, we will respond and support their efforts.

A copy of the Executive Order and a list of essential and non-essential retail businesses are attached to this Special Order.

All members having computer access are responsible for reading, understanding, and acknowledging receipt of this Special Order, using the PowerDMS Document Management System. Members without computer access will continue to sign an accountability roster, as they have in the past.

All commanding officers will ensure that their personnel are made aware of this information.

This Special Order will be posted in each division, section, or unit for a period of ten (10) days. Please refer any questions through the appropriate chain of command.



**ANDY BESHEAR**  
**GOVERNOR**

**EXECUTIVE ORDER**

**Secretary of State**  
Frankfort  
Kentucky

**2020-246**  
**March 22, 2020**

**STATE OF EMERGENCY**

**WHEREAS**, the novel coronavirus (COVID-19) is a respiratory disease causing illness that can range from very mild to severe, including illness resulting in death, and many cases of COVID-19 have been confirmed in the Commonwealth, with cases appearing in multiple counties, indicating the virus is community spread; and

**WHEREAS**, Kentuckians are encouraged to remain Healthy at Home, which will help protect our community from the spread of COVID-19; and

**WHEREAS**, the spread of COVID-19 endangers public health and safety and, if Kentuckians do not work together to contain the disease, it threatens to overwhelm the Commonwealth's healthcare resources; and

**WHEREAS**, the Centers for Disease Control and Prevention (CDC) and the Kentucky Department of Public Health have recommended that the public practice social distancing, meaning staying home when possible and otherwise maintaining six feet of distance from other individuals, to minimize the transmission of the coronavirus; and

**WHEREAS**, locations where people congregate unnecessarily and/or fail to follow adequate social distancing practices are therefore scenes of an emergency; and

**WHEREAS**, I, Andy Beshear, Governor of the Commonwealth of Kentucky, did declare by Executive Order 2020-215 on March 6, 2020, that a State of Emergency exists in the Commonwealth of Kentucky; and

**WHEREAS**, under such circumstances, I am further empowered by KRS Chapter 39A to exercise all other powers deemed necessary to promote and secure the safety and protection of the civilian population, including the power to suspend state statutes and regulations, and to command individuals to disperse from the location of an emergency:



**ANDY BESHEAR**  
GOVERNOR

**EXECUTIVE ORDER**

**Secretary of State**  
Frankfort  
Kentucky

**2020-246**  
**March 22, 2020**

**NOW THEREFORE**, I Andy Beshear, by virtue of authority vested in me pursuant to the Constitution of Kentucky and by KRS Chapter 39A, do hereby Order and Direct as follows:

1. All in-person retail businesses that are not life-sustaining are ordered to close effective Monday, March 23, 2020, at 8:00 p.m.
2. Life-sustaining retail businesses include grocery stores, pharmacies, banks, hardware stores, and other businesses that provide staple goods. A full list of categories of life-sustaining in-person retail businesses is attached to this Order.
3. Retail businesses that are not life-sustaining may provide local delivery and curbside service of online or telephone orders.
4. Retail businesses that remain open must follow, to the fullest extent practicable, social distancing and hygiene guidance from the CDC and the Kentucky Department of Public Health, including: ensuring physical separation of employees and customers by at least six feet when possible; ensuring employees practice appropriate hygiene measures, including regular, thorough handwashing; regularly cleaning and disinfecting frequently touched objects and surfaces; and ordering sick individuals to leave the premises. Failure to do so is a violation of this Order, and could subject said business to closure.
5. All prior Executive Orders, and Orders issued by Cabinets pursuant to Executive Order 2020-215, remain in full force and effect, except to the extent they conflict with this Order. For the avoidance of doubt, carry-out, delivery, and drive-through food and beverage sales may continue, consistent with the March 16, 2020 Order of the Cabinet for Health and Family Services and the Department of Public Health and the March 19, 2020 Order of the Public Protection Cabinet.
6. Consistent with KRS 39A.100(1)(h) and (3), nothing in this Order should be construed to interfere with the lawful sale of firearms and ammunition. Any businesses engaged in the lawful sale of firearms and ammunition must follow social distancing and hygiene guidance from the CDC and the Kentucky Department of Public Health, including: ensuring physical separation of employees and customers by at least six feet when possible; ensuring employees practice appropriate hygiene measures, including regular, thorough handwashing; regularly cleaning and disinfecting frequently touched objects and surfaces; and ordering sick individuals to leave the premises. Failure to do so is a violation of this Order, and could subject said business to closure.



**ANDY BESHEAR**  
GOVERNOR

**EXECUTIVE ORDER**

**Secretary of State**  
Frankfort  
Kentucky

**2020-246**  
**March 22, 2020**

This Order shall be in effect for the duration of the State of Emergency herein referenced, or until this Executive Order is rescinded by further order or by operation of law.



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ANDY BESHEAR, Governor  
Commonwealth of Kentucky

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MICHAEL G. ADAMS  
Secretary of State

**Executive Order 2020-246  
List of Life-Sustaining Retail**

Notes

Dealers may provide repair, parts, and service, but showrooms must close.

**Motor Vehicle and Parts Dealers**

Automobile Dealers	No
Other Motor Vehicle Dealers	No
Automotive Parts, Repair, Accessories, and Tire Stores	Yes
Auto, Truck, and Van Rental	Yes

**Furniture and Home Furnishings Stores**

No

**Electronics and Appliance Stores**

No

**Building Material and Garden Equipment and Supplies Dealers**

Yes

**Banks, Credit Unions, Check Cashing, Wire Transfer, and Other Financial Services**

Yes

**Food and Beverage Stores**

Grocery Stores	Yes
Supermarkets	Yes
Specialty Food Stores	Yes
Meat Markets	Yes
Fish and Seafood Markets	Yes
Fruit and Vegetable Markets	Yes
Beer, Wine, and Liquor Stores	Yes

**Health and Personal Care Stores**

Pharmacies and Drug Stores	Yes
Cosmetics, Beauty Supplies, and Perfume Stores	No
Optical Goods Stores	No
Other Health and Personal Care Stores	No

**Gasoline Stations and Convenience Stores**

Yes

**Clothing and Clothing Accessories Stores**

Clothing Stores	No
Shoe Stores	No
Jewelry, Luggage, and Leather Goods Stores	No

**Sporting Goods, Hobby, Musical Instrument, and Book Stores**

No

**General Merchandise Stores**

Department Stores	No
General Merchandise Stores, including Warehouse Clubs and Supercenters	Yes

**Miscellaneous Store Retailers**

Florists	No
Office Supplies, Stationery, and Gift Stores	No
Used Merchandise Stores	No
Pet and Pet Supplies Stores	Yes
All Other Miscellaneous Store Retailers	No